



Environment  
Rating Scales  
Institute

# ECERS-3 101 Chapter 1

## Learner Notes

*Use this packet to record your notes as you work through this chapter.*

Name: \_\_\_\_\_ Date: \_\_\_\_\_

## **Help Resources**

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This packet is designed for you to take notes as you work through chapter 1 of the ECERS-3 101 course. This packet will be useful as you prepare for the end of course test, which comes at the end of Chapter 2.

Make sure you have a copy of the Early Childhood Environment Rating Scale, Third Edition before continuing with this course.

### **Basic Needs of Children**

What are the 3 basic needs of children?

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_

The Environment Rating Scales use information from *Caring for Our Children*, published by the American Academy of Pediatrics and the American Public Health Association, along with the USDA Meal Guidelines, in developing standards related to health practices. The following pages contain resources you will need when conducting an observation. It is recommended that you tape this resources in your Scale.

# DIAPERING AND HANDWASHING

## Diapering Procedure

1. Before beginning the diapering procedure, clean your hands by using proper hand hygiene (handwashing or use of hand sanitizer according to directions).
2. To minimize contamination, prepare for diapering by getting out all of the supplies needed for the diaper change and placing them near, **but not on**, the diapering surface, for example:
  - Enough wipes for the diaper change, including cleaning the child's bottom and wiping the teacher's and child's hands before putting on the clean diaper (wipes must be taken out of their container)
  - A clean diaper
  - A plastic bag for soiled clothes and a set of clean clothes (if soiled clothing is anticipated)
  - Non-porous gloves (if used)
  - A dab of diaper cream on a disposable paper towel (if used)
  - Changing table paper (if used) to cover the table from the child's shoulders to feet (in case it becomes soiled and must be folded over to create a clean surface during the change)
3. Place the child on diapering table. Remove clothing to access diaper. If soiled, place clothes into a plastic bag.
4. Remove soiled diaper and place into a lined, covered, hands-free trash container.
5. Use wipes to clean child's bottom from front to back (one wipe per swipe) and throw away into trash container. The diaper can also be left open under the child during the cleaning step and then discarded with the soiled wipes before continuing with Step 6. If gloves are used, they must be discarded at this time.
6. Use a wipe to remove soil from your hands and throw into trash container.
7. Use another wipe to remove soil from child's hands and throw into trash container.
8. Put on clean diaper and redress the child.
9. Wash the child's hands following the proper handwashing procedure (use of hand sanitizer is also acceptable for children 2 and older). Return the child to the play area without touching any other surfaces.
10. Clean the diapering surface by spraying it with a soapy water solution and drying with a paper towel or by wiping it with a water-saturated paper towel or wipe.
11. Disinfect the diapering surface by spraying it with disinfectant-strength bleach-water solution ( $\frac{1}{2}$  –  $\frac{3}{4}$  cup bleach per gallon of water) and wait at least 2 minutes before wiping (or allow to air dry). Another EPA approved disinfectant, used according to directions, can be used instead of bleach and water.
12. Clean your hands by using proper hand hygiene (handwashing or use of hand sanitizer according to directions)

## Handwashing Procedure

1. Moisten hands with water and use liquid soap.
2. Rub hands together away from the flow of water for 20 seconds.
3. Rinse hands free of soap under running water.
4. Dry hands with a clean, disposable paper towel or air dry with a blower.
5. Turn off faucet using paper towel.
6. Throw the used paper towel into a hands-free trashcan.

Information taken from *Caring for Our Children: The National and Safety Performance Standards for Out-of-Home Care*, 3<sup>rd</sup> edition, American Academy of Pediatrics, American Public Health Association, and National Resource Center for Health and Safety in Childcare (2011).

## TABLE WASHING PROCEDURE

1. To remove gross soil, spray the table (or highchair tray) with a soap-water solution and wipe dry with a disposable paper towel.
2. To sanitize the eating surface, spray the table/tray with bleach-water solution and wait at least 2 minutes before wiping with a disposable towel or allow to air dry, in order to allow the solution to kill germs. The surface cannot be sprayed and immediately wiped.

### **Additional precautions**

- ❖ Sponges should not be used for sanitizing tables because they soak bacteria away from the surface of the sponge, which then cannot be easily reached in the interior of the sponge by the sanitizing agent.
- ❖ If wet cloths are used, a separate cloth is required for each table/tray, and cloths cannot be returned to soak in a bleach-water solution.
- ❖ Food should not be put directly on the table or highchair tray because eating surfaces are more likely to be contaminated than disposable plates or washed and sanitized dishes
- ❖ If highchair trays are used as eating surfaces, the trays should be washed and sanitized in the same way as plates and other food service utensils.
- ❖ In case different children rotate through snack, each place must be cleaned and sanitized between use by different children. Sanitizing solution should not be sprayed while children are seated at the table.

# USDA Meal Guidelines

Required for scoring *Environment Rating Scales* as of October 1, 2017  
 From Child and Adult Meal Patterns (<https://www.fns.usda.gov>)

## Breakfast

	1-2 years	3-5 years	6-12 years
Milk	½ cup	¾ cup	1 cup
Vegetables, fruit or both	¼ cup	½ cup	½ cup
Grains*	½ oz eq	½ oz eq	1 oz eq

\*Meat and meat alternatives may be used to substitute the entire grains component a maximum of 3 times a week. Oz eq= ounce equivalent

## Lunch or Supper

	1-2 years	3-5 years	6-12 years
Milk	½ cup	¾ cup	1 cup
Meat or meat alternatives	1oz	1 oz	2 oz
Vegetables	½ cup	½ cup	½ cup
Fruit*	½ cup	½ cup	¼ cup
Grains	½ oz eq	½ oz eq	1 oz eq

Oz eq= ounce equivalent

\*Two different vegetables may be served instead of a vegetable and a fruit.

## Snack (Select 2 of the 5 components)

	1-2 years	3-5 years	6-12 years
Milk	½ cup	½ cup	1 cup
Meat or meat alternatives	½ oz	½ oz	1 oz
Vegetables	½ cup	½ cup	¾ cup
Fruit	½ cup	½ cup	¾ cup
Grains*	½ oz eq	½ oz eq	1 oz eq

Oz eq= ounce equivalent

### Notes to be used in scoring ERS:

- For scoring the 3<sup>rd</sup> editions of the scales, it is likely that only one meal or snack will be observed. It will not be possible to ensure all requirements are met, so base score on whatever is observed.
- All amounts are the minimum portions to be served, not the maximum
- Juice is limited to once per day, and must be full strength
- One serving per day must be whole grains
- Grain-based desserts no longer count as grains component
- Tofu counts as a meat alternative
- Unflavored whole milk required for 1year olds; unflavored low fat or fat-free milk required for 2-5 years, flavored milk allowed for children 6 and older
- Yogurt must contain no more than 23 grams of sugar in 6 oz.; breakfast cereals no more than 6 grams sugar per oz.

# USDA Meal Guidelines

Required for scoring *Environment Rating Scales* as of October 1, 2017

From Child and Adult Meal Patterns (<https://www.fns.usda.gov>)

## Breakfast

Birth through 5 months	5 through 11 months
4-6 fluid ounces breast milk or formula	6-8 fluid ounces breast milk or formula <i>and</i>  0-4 tablespoons of infant cereal, meat, fish, poultry, whole egg, cooked dry peas or beans; 02 oz cheese or cottage cheese (or combination of both) <i>and</i>  0-2 tablespoons vegetables or fruit or combination of both

## Lunch/Supper

Birth through 5 months	5 through 11 months
4-6 fluid ounces breast milk or formula	6-8 fluid ounces breast milk or formula <i>and</i>  0-4 tablespoons of infant cereal, meat, fish, poultry, whole egg, cooked dry peas or beans; or 02 oz cheese; 0-4 oz of cottage cheese (volume), or 0-4 ounces or ½ cup yogurt or a combination of above <i>and</i>  0-2 tablespoons vegetables or fruit or combination of both

## Snack

Birth through 5 months	5 through 11 months
4-6 fluid ounces breast milk or formula	2-4 fluid ounces breast milk or formula <i>and</i>  0-1 /2 slice bread or 2 crackers or 0-4 tablespoons of infant cereal or ready-to-eat breakfast cereal <i>and</i>  0-2 tablespoons vegetables or fruit or combination of both

### Notes to be used in scoring ERS:

- For scoring the 3<sup>rd</sup> editions of the scales, it is likely that only one meal or snack will be observed. It will not be possible to ensure all requirements are met, so base score on whatever is observed.
- All amounts are the minimum portions to be served, not the maximum
- Breastmilk or formula or both must be served
- Infant formula or dry cereal must be iron-fortified
- Fruit and vegetable juices must not be served
- A serving of grains must be whole-grain rich, enriched meal, or enriched flour
- Yogurt must contain no more than 23 grams of sugar in 6 oz.; breakfast cereals no more than 6 grams sugar per oz.
- Infants must be developmentally ready to be served solid foods or foods that must be gummed or chewed

## Playground Information to Use with the Environment Rating Scales (revised 10-3-13)

Based on information from the U.S. Consumer Product Safety Commission (CPSC), Public Playground Safety Handbook, Pub. No. 325, information from the American Society for Testing and Materials Standards (ASTM), Standard Consumer Safety Performance Specification for Public Use Playground Equipment for Children 6 Months through 23 Months, F 2373-05, and information from ASTM Standard Safety Performance Specification for Fences/Barriers for Public, Commercial, and Multi-Family Residential Use Outdoor Play Areas, F2049. These guidelines are a basic overview of areas to review when scoring playground and safety items in the ECERS-R, ITERS-R, FCCERS-R, or SACERS. This list is not to be used as a comprehensive guide for playground assessment.

**Fall Zones** – A fall zone is the area around and under gross motor climbing, sliding, or swinging equipment where protective surfacing is required to prevent injury from falls. The fall zone should be cleared of items that children may fall onto or run into.

**Protective Surfacing** – Protective surfacing is intended to cushion falls and prevent serious injuries from any equipment used indoors and outdoors. The amount of a consistent type of surfacing required is based on the fall height of the equipment, which is the height of the highest designated play surface on the equipment. Equipment having a fall height of 18" or less is not required to have protective surfacing; however, no equipment should be placed over concrete, asphalt, stone, ceramic tile, or similar hard surfaces. The surfaces under and around play equipment should be soft enough to cushion falls, which are the most frequent causes of injuries on playgrounds. Common indoor surfaces (such as rugs, tumbling mats, or carpet) and common outdoor surfaces (such as grass or dirt) are not adequate cushioning for gross motor equipment with a fall height greater than 18" even when the equipment is not anchored. For specifics on surfacing depth for different loose-fill materials, see the chart below. When the surfacing in much-used areas becomes displaced (e.g., under swings, at slide exits), it should be raked back or replaced to maintain correct depth. For poured or installed foam or rubber surfaces, the materials must meet the ASTM F1292 requirements, which can be verified through a written statement from the manufacturer.

### Minimum compressed loose-fill surfacing depths:

Inches	Of	Loose-Fill Material	Protects To	Fall Height (feet)
6		Shredded/recycled rubber		10
9		Sand		4
9		Pea gravel		5
9		Wood mulch		7
9		Wood chips		10

**Equipment Spacing** – Fall zones for climbing equipment should extend at least 6 ft on all sides for preschoolers and school-agers and at least 3 ft on all sides for infants and toddlers. Spacing between pieces of equipment must allow children to circulate around or fall from play structures without striking another structure, and permit adults to have easy access to the children who are using the equipment. For preschoolers (2 – 5 years) and school-agers (5 – 12 years), adjacent play structures, with a play surface over 30" high, should be spaced at least 9 ft. apart. If the play surfaces of both structures are 30" high or less, the equipment may be located a minimum of 6 ft. apart. For infants and toddlers (6 – 23 months), play structures with surfaces between 18" and 32" high must be spaced at least 3 ft. apart. Moving pieces of equipment (e.g., swings, merry-go-rounds) should be located in an area away from other play structures so children have adequate room to pass from one play area to another without being struck by moving equipment, and their fall zones should not overlap the fall zone of other equipment.

**Requirements for Fences** – Fences surrounding a playground must completely enclose the play space and measure at least 48" high, and the latches of access gates should measure at least 48" high. To prevent children from passing through the fence, the vertical members of the fence should be spaced 4" apart or less. A discrete barrier, such as structural bollards, trees, or posts, should be placed along any side of the playground which is within 30 feet of streets or parking lots, to prevent a vehicle from accidentally entering the space.

**Age-appropriate equipment** provides children with opportunities to safely practice gross motor skills without putting them at risk for unnecessary injury. Appropriate equipment for each age group is listed below:

Infant/Toddler: 6 – 23 months	Preschool: Ages 2 – 5	School-age: Ages 5 – 12
Climbing equipment up to 32" high	Climbing equipment up to 60" high	Climbing equipment up to 84" high
Ramps	Horizontal ladders and overhead rings 60" high or less for 4-5 year-olds	Arch climbers Free standing flexible climbers
Single file step ladders	Merry-go-rounds	Stairways
Slides	Ramps	Chain or cable walks
Spiral slides less than 360°	Rung ladders	Fulcrum seesaws
Spring rockers	Single file step ladders	Ladders- horizontal (84" high), rung, and step
Stairways	Slides	Overhead rings up to 84" high
Swings with full bucket seats	Spiral slides up to 360°	Merry-go-rounds
Ramps	Spring rockers	Ring treks
Single file step ladders	Stairways	Slides
	Swings- belt, full bucket (2-4 yrs.), and rotating tire	Spiral slides more than one 360° turn Vertical sliding poles
	Balance beams up to 12" high	Swings- belt and rotating tire
		Track rides
		Balance beams up to 16" high

The following equipment is **not appropriate** for any age group: trampolines, swinging gates, giant strides, climbing ropes not secured at both ends, animal figure swings, multiple occupancy swings, rope swings, and swinging dual exercise rings and trapeze bars.

In addition to equipment listed above, the following equipment is **not appropriate** for preschool children (ages 2-5): freestanding arch climbers, dome climbers, freestanding flexible climbers, fulcrum seesaws, log rolls, track rides, spiral slides more than one 360° turn, parallel bars, and vertical sliding poles. Horizontal ladders and overhead rings are not appropriate for children 3 years and younger.



In addition to the equipment listed above, the following equipment is **not appropriate** for infants and toddlers (6 – 23 months): rung ladders, merry-go-rounds, rotating tire swings, spiral slides with a full 360° turn, balance beams.

#### **Requirements for slides:**

**For preschool and school-age:** The exit region of slides should be at least 11" long. The exit height of slides up to 4 ft. high should be 11" or less, and the exit height of slides over 4 ft. high should be at least 7" but not more than 15". The fall zone around slides should be at least 6 ft on all sides, except at the slide's exit. For slides up to 6 ft. high, the fall zone at the exit should be at least 6 ft. For slides greater than 6 ft., the fall zone at the exit should be at least as long as the slide is high up to 8 ft. max. The fall zone at a slide's exit should not overlap the fall zone of any other equipment.

**For infants and toddlers:** The exit region of slides should be 7" – 10" long, and the exit height should be 6" or less. The fall zone around slides should be at least 3 ft., except at the slide's exit, which should be at least 6 ft. The fall zone at a slide's exit should not overlap the fall zone of any other equipment.

#### **Requirements for swings:**

**For preschool and school-age:** **Belt swings** should have a pivot point of 8 ft. or less. There should be no more than 2 swings located within a single swing bay. The distance between swings at rest within a single bay should be at least 24", and the distance between a swing at rest and its support structure should be at least 30" (measured 5 ft. from the ground). The seat of swings for preschool-age children should rest at least 12" inches from the ground, and the seat of swings for school-age children should rest at least 16" from the ground. The fall zone for single-axis swings is 2 times the distance from the pivot point to the ground, both in front and back of swings, and cannot overlap the fall zone of any other equipment. A 6 ft. fall zone is required from the perimeter of the supporting structure. **Tire swings** should not be attached to composite structures and should not be suspended from a structure with other swings in the same bay. The bottom of the seat of the tire swing should rest at least 12" from the ground. The clearance between the seat and the sides of the support structure should be 30" when the tire is held in its closest position to the support structure. The fall zone for tire swings is the distance from the pivot point to the top of the tire plus 6 ft. in all directions, and should not overlap the fall zone of any other equipment. A 6 ft. fall zone is required from the perimeter of the tire swing's supporting structure.

**For infants and toddlers:** **Belt swings** should have a pivot point of 47" or less, and the seat should rest at least 6" from the ground. The fall zone for single-axis swings is 2 times the distance from the pivot point to the ground, both in front and back of swings and cannot overlap with the fall zone of any other equipment. A 3 ft. fall zone is required from the perimeter of the supporting structure. **Bucket swings** should have a pivot point between 47" and 95", and the seat should rest at least 24" from the ground. The fall zone for bucket swings is 2 times the distance from the pivot point to the bottom of the swing seat, both in front and back of swings and cannot overlap the fall zone of any other equipment. For both types of swings, there should be no more than 2 swings located within a single swing bay, and the distance between swings at rest within a single bay or between a swing at rest and its support structure should be at least 20" (measured 5 ft. from the ground).

**Entanglement Hazards** – There should be no dangerous pieces of hardware, such as protruding bolts or open S-hooks on swings that could entangle children's clothing, particularly drawstrings on the hoods of jackets or sweatshirts, and cause strangulation. An S-hook is considered closed if there is no gap or space greater than .04" (about the thickness of a dime).

**Entrapment Hazards** – Children can get trapped and strangle in openings in which they can fit their bodies but not their heads through the space. A completely bounded opening that is not bounded by the ground may pose an entrapment hazard. Even openings that are low enough for children's feet to touch the ground still present a strangulation risk because young children may not have the cognitive ability or motor skills to free themselves. Openings in guardrails and spaces between platforms, ladder rungs, and uprights in protective barriers on climbing equipment that measure more than 3.5" but less than 9" may be an entrapment hazard. Head and torso templates from the CPSC Handbook should be used to determine whether an opening presents an entrapment risk. Children can also become entrapped by angles (less than 55°) formed between 2 sides of playground parts, for instance at the top of a wooden picket fence or fort.

**Pinch, Crush, and Shearing Hazards** – Moving pieces of equipment, such as suspension bridges, track rides, merry-go-rounds, or seesaws, should not have accessible moving parts that might pinch or crush a child's finger or other body part.

**Protrusion Hazards** – There should be no sharp points, corners, or edges (either wooden or metal) on play equipment or other objects in the space (e.g., fences, gates) that could cut or puncture a child's skin. Protruding bolts on fences, gates, or equipment should not expose more than 2 threads.

**Guardrails** – A guardrail is an enclosing device around an elevated platform that is intended to prevent inadvertent falls from the platform. A child might be able to climb over, under, or through the guardrail. For preschoolers, guardrails are required for platforms higher than 20", and up to 30" above the ground. For preschoolers, the top edge of the guardrails should be at least 29" from the platform, and the lower edge should be between 9" and 23" from the platform. For equipment used *only* by school-aged children, any platform more than 30" above the ground (but not over 48" above the ground) will need guardrails at least 38" above the platform, with the lower edge between 9" and 28" from the platform.

**Protective Barriers** – A protective barrier is an enclosing device around an elevated platform that is intended to prevent both inadvertent falls from the platform and deliberate attempts to pass through the barrier. No child should be able to climb over, under, or through the barrier. For infants and toddlers, protective barriers are required for all equipment with play surfaces over 18", and the top surface of the barrier should be at least 24". For preschoolers, protective barriers are required for platforms that are over 30" above the ground, and the top surface of the barrier should be at least 29" above the platform. For equipment used *only* by school-aged children, any platform more than 48" above the ground requires protective barriers, and the top surface of the protective barrier must be at least 38" high. Guardrail and barrier recommendations do not apply if they would interfere with the intended use of the equipment, such as stepping up to the next level. For example, platforms that are layered on equipment, (e.g., one platform leading up to another in a step-like manner), do not need guardrails or barriers if the fall height between levels is 7" or less for toddlers, 20" or less for preschoolers, and 30" or less for school-agers.

## Organization of the Scales

What are the 6 subscales of the ECERS-3?

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_
- (5) \_\_\_\_\_
- (6) \_\_\_\_\_

## Additional Notes for Clarification

You should check the ERSI website ([www.ersi.info](http://www.ersi.info)) regularly for updated Notes for Clarification from the authors. Print out the updated Notes for Clarification from the website. You should then cut these notes and tape them into your scale, remembering to mark each indicator with a new Note for Clarification.

**Terms**

Accessible

What does the term “accessible” mean in the ECERS-3? \_\_\_\_\_

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How long do materials need to be accessible to children in programs of 3 hours or more to meet the time requirements for accessibility?

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How long do materials need to be accessible to children in programs of 2 ½ hours to meet the time requirements for accessibility?

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Engaged

What does the term “engaged” mean in the ECERS-3? \_\_\_\_\_

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**Additional Terms Used in the ECERS-3**

Individualized Teaching

What does the term, “individualized teaching” mean in the ECERS-3?

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How is a defined interest center different from a play area in the ECERS-3?

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What does the term “staff” mean in the ECERS-3? \_\_\_\_\_

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What does the term” weather permitting” mean in the ECERS-3? \_\_\_\_\_

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## Scoring System

Use the following information in completing the two activities on calculating the total average score.

### Calculating Total Average Score Activity One

Item	Score	Item	Score
1. Indoor space	3	19. Music and movement	2
2. Furnishings for care, play, and learning	3	20. Blocks	4
3. Room arrangement for play and learning	4	21. Dramatic play	3
4. Space for privacy	5	22. Nature/science	3
5. Child-related display	4	23. Math materials	2
6. Space for gross motor play	5	24. Math in daily events	3
7. Gross motor equipment	5	25. Understanding written numbers	3
8. Meals/snacks	5	26. Promoting acceptance of diversity	4
9. Toileting/diapering	6	27. Appropriate use of technology	4
10. Health practices	5	28. Supervision of gross motor	5
11. Safety practices	4	29. Individualized teaching and learning	3
12. Helping children expand vocabulary	4	30. Staff-child interaction	5
13. Encouraging children to use language	4	31. Peer interaction	6
14. Staff use of books with children	4	32. Discipline	6
15. Encouraging children's use of books	3	33. Transitions and waiting times	3
16. Becoming familiar with print	3	34. Free play	4
17. Fine motor	3	35. Whole-group activities for play and learning	3
18. Art	3		

## Calculating Total Average Score Activity Two

Item	Score	Item	Score
1. Indoor space	4	19. Music and movement	3
2. Furnishings for care, play, and learning	4	20. Blocks	3
3. Room arrangement for play and learning	4	21. Dramatic play	4
4. Space for privacy	3	22. Nature/science	3
5. Child-related display	5	23. Math materials	3
6. Space for gross motor play	4	24. Math in daily events	4
7. Gross motor equipment	6	25. Understanding written numbers	2
8. Meals/snacks	7	26. Promoting acceptance of diversity	7
9. Toileting/diapering	7	27. Appropriate use of technology	NA
10. Health practices	7	28. Supervision of gross motor	5
11. Safety practices	6	29. Individualized teaching and learning	5
12. Helping children expand vocabulary	5	30. Staff-child interaction	5
13. Encouraging children to use language	7	31. Peer interaction	6
14. Staff use of books with children	3	32. Discipline	6
15. Encouraging children's use of books	4	33. Transitions and waiting times	3
16. Becoming familiar with print	3	34. Free play	4
17. Fine motor	4	35. Whole-group activities for play and learning	3
18. Art	2		

## Sample Situations

On the following pages you will find segments of the Expanded Score Sheet for the ECERS-3. You will need these segments of the Score Sheet to complete the activities at the end of this chapter. Space has been provided below each item to record notes that may help in calculating the correct quality score for each item. To print a full copy of the Expanded Score Sheet, visit the ERSI website ([www.ersi.info](http://www.ersi.info)).

<b>4. Space for privacy</b>				<b>1 2 3 4 5 6 7</b>							
	Y	N		Y	N		Y	N		Y	N
1.1	<input type="checkbox"/>	<input type="checkbox"/>	3.1	<input type="checkbox"/>	<input type="checkbox"/>	5.1	<input type="checkbox"/>	<input type="checkbox"/>	7.1	<input type="checkbox"/>	<input type="checkbox"/>
1.2	<input type="checkbox"/>	<input type="checkbox"/>	3.2	<input type="checkbox"/>	<input type="checkbox"/>	5.2	<input type="checkbox"/>	<input type="checkbox"/>	7.2	<input type="checkbox"/>	<input type="checkbox"/>
1.3	<input type="checkbox"/>	<input type="checkbox"/>				5.3	<input type="checkbox"/>	<input type="checkbox"/>			

Notes for Item 4: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<b>14. Staff use of books with children</b>				<b>1 2 3 4 5 6 7</b>							
	Y	N		Y	N		Y	N		Y	N
1.1	<input type="checkbox"/>	<input type="checkbox"/>	3.1	<input type="checkbox"/>	<input type="checkbox"/>	5.1	<input type="checkbox"/>	<input type="checkbox"/>	7.1	<input type="checkbox"/>	<input type="checkbox"/>
1.2	<input type="checkbox"/>	<input type="checkbox"/>	3.2	<input type="checkbox"/>	<input type="checkbox"/>	5.2	<input type="checkbox"/>	<input type="checkbox"/>	7.2	<input type="checkbox"/>	<input type="checkbox"/>
1.3	<input type="checkbox"/>	<input type="checkbox"/>	3.3	<input type="checkbox"/>	<input type="checkbox"/>	5.3	<input type="checkbox"/>	<input type="checkbox"/>	7.3	<input type="checkbox"/>	<input type="checkbox"/>
1.4	<input type="checkbox"/>	<input type="checkbox"/>	3.4	<input type="checkbox"/>	<input type="checkbox"/>	5.4	<input type="checkbox"/>	<input type="checkbox"/>	7.4	<input type="checkbox"/>	<input type="checkbox"/>

Notes for Item 14: \_\_\_\_\_  
\_\_\_\_\_  
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**15. Encouraging children's use of books**

1	2	3	4	5	6	7
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	Y	N		Y	N		Y	N			
1.1	<input type="checkbox"/>	<input type="checkbox"/>	3.1	<input type="checkbox"/>	<input type="checkbox"/>	5.1	<input type="checkbox"/>	<input type="checkbox"/>	7.1	<input type="checkbox"/>	<input type="checkbox"/>
1.2	<input type="checkbox"/>	<input type="checkbox"/>	3.2	<input type="checkbox"/>	<input type="checkbox"/>	5.2	<input type="checkbox"/>	<input type="checkbox"/>	7.2	<input type="checkbox"/>	<input type="checkbox"/>
1.3	<input type="checkbox"/>	<input type="checkbox"/>	3.3	<input type="checkbox"/>	<input type="checkbox"/>	5.3	<input type="checkbox"/>	<input type="checkbox"/>	7.3	<input type="checkbox"/>	<input type="checkbox"/>
1.4	<input type="checkbox"/>	<input type="checkbox"/>	3.4	<input type="checkbox"/>	<input type="checkbox"/>	5.4	<input type="checkbox"/>	<input type="checkbox"/>			

Notes for Item 15: \_\_\_\_\_

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